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The Chair and Members of Enterprise  
and Wellbeing Scrutiny Committee

13 September 2022

Dear Councillor,

Please attend a meeting of the ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE to be held on THURSDAY, 22 SEPTEMBER 2022 at 5.00 pm in Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' And Officers' Interests Relating To Items On The Agenda
2. Apologies for Absence
3. Deputy Leader - Update on the Skills Action Plan Refresh
4. Local Government Act 1972 - Exclusion of the Public
5. Cabinet Member for Town Centres and Visitor Economy - Measuring the Success of Town Centre Projects (Pages 3 - 18)
6. Re-admission of the Public
7. Scrutiny Monitoring (Pages 19 - 24)
8. Forward Plan

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The latest version of the Forward Plan of Key Decisions 1 October, 2022 to 31 January, 2023 is available via the link below;

[Forward Plan](#)

9. Work Programme for the Enterprise and Wellbeing Scrutiny Committee (Pages 25 - 28)
10. Minutes (Pages 29 - 34)

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Head of Regulatory Law and Monitoring Officer

# Agenda Item 5

By virtue of paragraph(s) 4 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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## SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

| Ref No              | Item<br>(Scrutiny Issue or Topic. SPG = Scrutiny Project Group work) | Decision Dates<br>(Scrutiny Committee, Cabinet, Council & its Committees) | Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i><br>( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *   | Completion Date for Actions | Action / Response Completed                                    | Further Action Required by Scrutiny<br>(6 monthly progress reports)  |
|---------------------|--|---|--|-----------------------------|--|--|
| CCO1<br><br>Page 19 | Statutory Crime & Disorder Scrutiny Ctte                             | <b>CCO 29.09.11</b><br>(Min. No. 44)                                      | Progress report on sharing information re alcohol related health problems and hospital admissions.   | 6 monthly wef 29/09/11.     | Statistics requested for each 6 monthly meeting                | Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting. |
| CCO2                | Visitor Economy  | CCO 03.02.22<br>(Min. No.   | <p>Visitor Economy SPG report approved by CCO 03.02.22, recommending:</p> <ol style="list-style-type: none"> <li>1. That the findings of the scrutiny project group be considered by Cabinet alongside consideration of the visitor economy strategy and action plan.</li> <li>2. That subject to the approval of the strategy and action plan by full council on 23 February, 2022, an update on the delivery of the action plan be reported to the CC&amp;O</li> </ol> | 12 months wef. 03.02.22     | Update requested in line with recommendations in February 2023 |  |

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|--------|--|---|--|--|-------------------------------------|---|
|        |  |   | Scrutiny Committee after the strategy has been in place for 12 months to allow scrutiny to review the progress made.   |  |                                     |   |
| EW6    | Skills   | EW 05.02.19<br>(Min. No 48)   | <p>Skills SPG report approved by Enterprise and Wellbeing 05.02.19</p> <p>Cabinet Response:</p> <ol style="list-style-type: none"> <li>That the Cabinet thanks the Enterprise and Wellbeing Scrutiny Committee for the report which highlights an important area of work for the Council and reflects our commitment to driving skills development in the Borough through our support of the Skills Action Plan and continued engagement with key partners and stakeholders.</li> <li>That the Cabinet notes and endorses the recommendations, and acknowledges that the recommendations can be accommodated within the normal work programme and through partners.</li> </ol> | Monitoring Action is being developed in consultation with senior officers to identify target dates for completion. | Progress reported to E&W – 4.02.21. | Monitoring Action is being developed in consultation with senior officers to identify target dates for completion. Update due Sept 2022 |



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|---------|--|---|---|-----------------------------|--|---|
| Page 21 |  |   | <p>3. That the decision to co-fund the Enterprise Co-ordinator post be deferred for consideration as a growth request as part of the budget setting process for 2020/21. The Cabinet recognises the positive impact of the Enterprise Co-ordinator for Chesterfield and that this is currently co-funded for 2 years until 2019/20.</p> <p>See SPG Report for recommendations.</p>  |                             |  |   |
| EW8     | Parks and Open Spaces and Play Strategies                            | <b>EW 14.10.21</b><br>(Min. No. 16)                                       | <p>Committee Resolutions:</p> <ol style="list-style-type: none"> <li>1. That the feedback provided by the committee be submitted as part of the public consultation process</li> <li>2. That a further update be brought to the committee to demonstrate how the consultation feedback has influenced the final versions of the strategies.</li> <li>3. That the committee undertake a monitoring role, particularly at the implementation stage of the process.</li> </ol> | Ongoing                     | The final strategies were presented to Cabinet 22.02.22 and then to council 23.04.22 | Update report on implementation due February 2023                   |

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|--------|--|--|--|---|--|---|
|        |  |  |  |   |  |   |
| OP8    | HS2  | <p><b>OPSF</b><br/><b>11.09.18</b></p> <p><b>Cabinet</b><br/><b>23.10.18</b><br/>(Min. No. 48)</p> | <p>Cabinet Response:</p> <ol style="list-style-type: none"> <li>1. That the Cabinet thanks the Overview and Performance Scrutiny Forum for the first class work that has been taken forward in looking at how the Council is preparing for HS2 and, in particular, for the Forum's efforts in broadening and deepening the understanding of Council Members of the subject matter.</li> <li>2. That Cabinet notes and endorses the recommendations of the Overview and Performance Scrutiny Forum.</li> <li>3. That Cabinet endorses, in particular, the Forum's recommendation to establish a new Skills Scrutiny Project group and resolves to defer to the Overview and Performance Scrutiny Forum</li> </ol> | Following Parliament's consideration of the Hybrid Bill | <p>Recommendations approved by Cabinet 23.10.18</p> <p>Monitoring update considered by OPSF - 19.03.19 and 27.02.22.</p> | <p>Monitor after Hybrid Bill has been taken to Parliament.</p> <p>Update from the Leader requested for second half of 2022/23 OSC work programme.</p> |

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|--|--|---|---|-----------------------------|-----------------------------|---|
| Page 23  |  |   | <p>further consideration of the merit of establishing new Scrutiny Project Groups to look at particular aspects of HS2 as part of the future work programming discussions.</p> <p>See SPG Report for recommendations.</p> |                             |                             |   |
| <p><i>Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed).</i></p> <p><i>* Note recommendation wording may be abridged.</i></p> |  |   |   |                             |                             |   |

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**SKWORK PROGRAMME: ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE ON 22 SEPTEMBER 2022**

|   | <b>Scrutiny Committee Date:</b> | <b>Business Item :</b>  | <b>Status :</b>   | <b>Raised by :</b>                  | <b>Cabinet Member Responsibility</b>               |
|---|---------------------------------|---|---|-------------------------------------|--|
| 1 | 24.05.22                        | Private Sector Housing – to review a number of policies in development  | Policies were presented for review and feedback provided.   | Annual Scrutiny Work Programme 2022 | Housing  |
| 2 | 14.07.22                        | Consultation Exercise on Revitalising the Heart of Chesterfield and Recycling Communications Plan   | Feedback was submitted to the Economic Development Team as part of the Revitalising the Heart of Chesterfield consultation. Discussion took place around the Recycling Communications Plan and common queries from residents. | Annual Scrutiny Work Programme 2022 | Town Centres & Visitor Economy, Health & Wellbeing |
| 3 | 22.09.22                        | Skills Action Plan Update & Measuring success of the town centre – scrutiny focus group on developing a set of measures by which to measure the success of the town centre. |   | Annual Scrutiny Work Programme 2022 | Economic Growth, Town Centres & Visitor Economy    |

|    | <b>Scrutiny Committee Date:</b> | <b>Business Item :</b>   | <b>Status :</b> | <b>Raised by :</b>                  | <b>Cabinet Member Responsibility</b> |
|----|---------------------------------|--|-----------------|-------------------------------------|--------------------------------------|
| 4. | 01.12.22                        | CBC Housing – decent homes standard (Government consultation – awaiting further announcement), turning round a vacant property and the impact of Covid on the backlog of repairs.                |                 | Annual Scrutiny Work Programme 2022 | Housing                              |
| 5  | 09.02.23                        | Communications plan for town centre developments – how are the public being kept informed of progress/disruption, how can members be kept informed to respond effectively to resident’s queries. |                 | Annual Scrutiny Work Programme 2022 | Town Centres & Visitor Economy       |
| 6  | 30.03.23                        | TBC  |                 | Annual Scrutiny Work                |                                      |

|  | <b>Scrutiny Committee Date:</b> | <b>Business Item :</b> | <b>Status :</b> | <b>Raised by :</b> | <b>Cabinet Member Responsibility</b> |
|--|---------------------------------|------------------------|-----------------|--------------------|--------------------------------------|
|  |                                 |                        |                 | Programme 2022     |                                      |
| <b><i>Scrutiny Project Groups (SPG) :</i></b>      |                                 |                        |                 |                    |                                      |
|  |                                 |                        |                 |                    |                                      |
| <b><i>Items Pending Reschedule or Removal:</i></b> |                                 |                        |                 |                    |                                      |
|  |                                 |                        |                 |                    |                                      |
| <b><i>New Business Items Proposed:</i></b>         |                                 |                        |                 |                    |                                      |
|  |                                 |                        |                 |                    |                                      |

Note: Items for monitoring (from scrutiny reviews and/or recommendations) are not included above but are listed in the Scrutiny Monitoring Form a separate item on the agenda. Items from the Forward Plan and Scrutiny Monitoring Form can be included in the work programme. *[KEY to abbreviations : O&P = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. E&W = Enterprise and Wellbeing Scrutiny Committee. TBC = to be confirmed. KD = Forward Plan Key Decision].*

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**ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE****Thursday, 14th July, 2022**

Present:-

Councillor Flood (Chair)

Councillors Dyke

Councillors

Hollingworth

Councillor Jill Mannion-Brunt, Cabinet Member for Health & Wellbeing +  
Shirley Hallam, Head of Streetscene and Environmental Services +  
Philippa Roine, Waste Services Manager +  
Councillor Kate Sarvent, Cabinet Member for Town Centres and Visitor  
Economy ++

+ Attended for Minute No. 12

++ Attended for Minute No. 13

**10 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS  
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

**11 APOLOGIES FOR ABSENCE**Apologies for absence were received from Councillors Brittain, Caulfield,  
Coy and Snowdon.**12 CABINET MEMBER FOR HEALTH & WELLBEING - RECYCLING  
COMMUNICATIONS PLAN**

The Cabinet Member for Health and Wellbeing introduced a briefing from  
the Communications and Marketing Officer on a recycling  
communications plan to coincide with National Recycling Week in  
September. It was noted that there had been a decline in recycling rates  
nationally and this was a good opportunity for Chesterfield Borough  
Council align its messages on recycling with its ambitious climate change  
strategy.

The Communications and Marketing Officer informed the committee that the aims of the campaign were to educate and inform the residents about recycling whilst tying the messages in with the general climate change theme. The Council received many messages via its social media outlets on the topic of recycling.

Members raised the most common queries received from residents relating to recycling and the following points were discussed;

- The size of bins and the caddy insert
- The need to breakdown cardboard before placing it in the bins
- Why it isn't necessary currently to separate card & paper, plastics, food and drinks cans etc
- Trade recycling bins
- Coloured plastics and whether they can all be recycled
- Which food wastes can be placed into green bins

The Waste Services Manager highlighted the need for more accountability and suggestions were made around targeting young people; by engaging with schools, and potentially involving the College with a competition to create art from recycled materials as a visual aid.

A number of ideas were discussed for inclusion in the plan such as;

- Messages on the bins themselves
- Utilising the large screen on Vicar Lane
- The Tenancy Sustainment Team being aware of the key messages
- Involving children through creative competitions which in turn could engage parents

**RESOLVED –**

1. That the Communications and Marketing Officer utilise appropriate suggestions in the creation of the Communications Plan
2. That a further update be brought back to the committee once there is more information from Government on changes to recycling and waste management.

**13 CABINET MEMBER FOR TOWN CENTRES AND VISITOR ECONOMY - REVITALISING THE HEART OF CHESTERFIELD - CONSULTATION**

The Cabinet Member for Town Centres and Visitor Economy presented a summary to the committee of the initial results of the public consultation. 217 responses had been received, predominantly online and separate

consultation events had been held with the traders. Overall, there was a high degree of support for the plans.

Discussions took place around the four key areas of the plans and the key points were as follows;

### **Market Place and New Square**

- The high speed wifi was noted as a key consideration to assist traders with taking electronic payments, particularly as the number of high street banks in the town centre was declining and it was therefore becoming more common for cash machines to run out of cash.
- Quality space for events was important to attract families to the town centre.
- Traders working together in one space would make the area look more full and help to reduce the impact that some street sellers had on shops, particularly small businesses, both in terms of competition and disabled access.
- The visibility of the pump was important as an historical feature and could perhaps be turned into a climate change feature to educate people about clean water,
- The appearance of the cobbles was aesthetically pleasing but a difficult surface in terms of accessibility and it would be preferable to have level paving throughout.
- There were mixed feelings on trees and members were aware that traders had opinions on the mess that they create and potential obstructions. It was agreed that the species and locations would need to be very carefully considered.

### **Rykneld Square**

- The surfacing was highlighted as a key issue in that area, particularly from an accessibility perspective and given that it is the approach to the Parish Church, a key visitor attraction.
- When designing a public garden it would be necessary to consider the impact on the environment of watering any plants, perhaps using drought resistant planting.

### **Corporation Street**

- A welcoming feature to improve the approach from the railway station would be a good addition. Digital artwork was suggested as an option.
- There is currently a set of steps providing a barrier to some people, an alternative route is needed.

## Lighting

- Intelligent lighting that could be used to present visuals or change the colour of an area would be preferable to maximise options for its use.
- Energy costs need to be a key consideration and the use of renewable energy where possible was desirable.
- It was acknowledged that clever lighting of buildings can make them into features.

When comparing the proposals and discussing which areas were priorities the members suggested that their main focus would be on; data connectivity, heritage, event spaces, sustainability and the redesign of the market space.

It was also concluded that it was very important to address disabled access in all areas to improve accessibility for all. This could also be reflected in the signage used, which should be appropriate, not excessive and equality assessed.

## RESOLVED –

1. That this feedback be given to the relevant officer.
2. That an update on the project be presented to the committee once plans had been finalised.

## 14 SCRUTINY MONITORING

The Committee considered the Scrutiny recommendations monitoring schedule.

## RESOLVED –

That the Scrutiny monitoring schedule be noted.

## 15 FORWARD PLAN

The Forward Plan for the four month period 1 August, 2022 to 30 November, 2022 was presented for information.

**RESOLVED –**

That the Forward Plan be noted.

**16 WORK PROGRAMME FOR THE ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE**

The 2022/23 Work Programme for the Enterprise and Wellbeing Scrutiny Committee was reported for information.

**RESOLVED –**

That the work programme be noted and updated to include the decisions of the current meeting.

**17 MINUTES**

**RESOLVED –**

The Minutes of the meeting of the Enterprise and Wellbeing Scrutiny Committee held on 10 February, 2022 were approved as a correct record and signed by the Chair.

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